

## **WORK ORDER**

**(Directorate General of Shipping)**

**No.: GEMC-511687774461799**

**Date: 19.02.2026**

**Subject: Hiring of Vehicle for National Shipping Board (NSB) through GeM – reg.**

The National Shipping Board (NSB), under the Ministry of Ports, Shipping and Waterways, hereby engages M/s **GOYAL TOUR AND TRAVELS** for providing Monthly Basis Cab & Taxi Hiring Services as per the approved GeM Contract No. GEMC-511687774461799 dated 18.02.2026.

### **1. Scope of Work**

- The service provider shall provide the following:
- Vehicle Type: MUV (Model Year 2025).
- Usage Variant: 2500 km x 320 hours per month.
- Type of Service: Local 24x7 basis.
- Duration: 14 months (01.03.2026 to 30.04.2027).
- Vehicle to be deployed at NSB, Room No. 441, Transport Bhawan, New Delhi.

### **2. Financial Details**

- Monthly Base Fare (Inclusive of GST): ₹46,100/-
- Total Contract Value (Inclusive of all duties & taxes): ₹6,45,400/-

### **3. Payment Terms**

- Payment shall be released on monthly basis through GeM portal.
- Payment shall be subject to submission of valid GST invoice.
- Service Delivery Acceptance Certificate (SDAC) shall be generated by the consignee.
- All payments shall be made as per applicable Government Financial Rules (GFR).

### **4. Service Conditions**

- The vehicle shall comply with all statutory requirements including valid registration, insurance, PUC and permits.
- Driver must possess valid driving license and maintain professional conduct.
- Replacement vehicle shall be provided in case of breakdown or non-deployment.

- All other terms and conditions shall be governed by the GeM Contract and SLA provisions.

### **5. Reporting and Supervision**

The service provider shall work under the supervision of Directorate General of Shipping, Mumbai and National Shipping Board. Any deficiency in service shall attract deductions as per GeM SLA provisions.

### **6. Confidentiality**

The service provider shall maintain confidentiality of all official information and shall not disclose any information without prior written approval of DGS.

### **7. Acceptance**

M/s GOYAL TOUR AND TRAVELS is requested to convey acceptance of the above terms within 07 days from the date of issuance of this Work Order.

**Issued with the approval of the Competent Authority.**

(Capt. Nitin Mukesh)  
Dy. Nautical Advisor-cum Senior DDG (Tech)  
NSB Secretary

Copy Encl: GEM Contract for Vehicle